

YUBA LOCAL AGENCY FORMATION COMMISSION

Paige Hensley, Executive Officer

David Ruderman, LAFCO Counsel

417 4th Street

Phone: (530) 749-5467

Marysville, CA 95901

Website: www.yubalafco.org

YUBA LOCAL AGENCY FORMATION COMMISSION

REGULAR MEETING

Wednesday, July 1st, 2026, at 6:00 P.M.

Board of Supervisors Chambers

915 8th Street – Marysville, California 95901

1. Call To Order:

A. Roll Call:

Commissioners

Kuldip Atwal, Public Member

Renick House, County Member

Brad Hudson, City Member - **Chair**

Angela Teter, City Member

Andy Vasquez, County Member – **Vice Chair**

Alternates:

Lisa McIntosh, City Member Alternate

Jon Messick, County Member Alternate

Dennis Pinney, Public Member Alternate

2. Pledge of Allegiance:

3. Election of Officers:

In accordance with LAFCO's Bylaws, Conduct Election of Chair and Vice-chair for LAFCO for Fiscal Year 2026-2027

A. Election of Chair for FY 2026-2027

B. Election of Vice-Chair for FY 2026-2027

4. Approval of Minutes:

A. Approval of meeting minutes from the May 13th, 2026 meeting.

5. Public Comment

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 3 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

6. Closed Session:

A. Conference With Real Property Negotiator (Gov. Code § 54956.8)

Property Address: 628 D Street, Marysville, CA

Agency Negotiator: Paige Hensley

Negotiating Parties: Randy Fletcher/Yuba Applied Research Center

Under Negotiation: Price and Terms of Payment

7. Action Items:

A. AI PowerPoint Presentation:

Summary presentation of a CALAFCO Workshop session regarding the use of Artificial Intelligence in the LAFCO industry.

Action: Direct staff to proceed with preparing draft AI policies to bring back to the Commission at the September meeting.

B. LAFCO Office Space MOU with Yuba County/Yuba County Admin Services:

Action: Approve and authorize Executive Officer to sign final MOU with Yuba County for new office space located within the Yuba County Government Center at 915 8th Street, Marysville, CA.

C. Consider Proposals for Copier/Scanner Lease Options:

Proposal A – Proposal to renew lease for current Copier/Scanner at a reduced rate of \$86.00 per mo. A reduction of \$34 per month from our current lease payment of \$120, which results in an annual savings of \$408. **(Staff's Recommendation)**

Proposal B - Proposal to lease a new Copier/Scanner at \$135.00 per mo.

Action: Approve and authorize Executive Officer to sign proposal for either Option A or Option B pertaining to the office copier/scanner lease. (Lease renewal agreement to follow at next meeting if approved)

D. Consider Changing Regular Meeting Time:

Action: Due to an increase in security costs associated with evening meetings consider changing to daytime meetings.

E. Consider Annual Executive Officer Salary Step Increase:

Action: Authorize the annual salary step increase in the Executive Officer salary schedule from Step 2 @ \$70.13 to Step 3 @ \$73.63 per hour.

8. Executive Officer, Commissioners and Counsel Reports:

- A. Status update on Fire SOIs and MSRs kickoff with RSG Solutions.
- B. CALAFCO Business Update
- C. Reminder to save the date for the CALAFCO Annual Conference, Oct. 21st thru Oct. 23rd, 2026, in Sacramento.

9. Adjourn to the next meeting scheduled for September 2nd, 2026 at 6:00 pm

Commissioners – Please contact your alternate if you are unable to attend this meeting.

Alternates are: City - Lisa McIntosh
 County - Jon Messick
 Public - Dennis Pinney

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.



Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be within the Commission’s subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual’s testimony may be limited to 3 minutes. Time to address the Commission will be allocated on the basis of the number of requests received. If you would like an item placed on a future agenda, you may do so by contacting the Commission at (530) 749-5467.

Procedure for Public Hearing:

The public may address the Commission on each agenda item during the Commission's consideration of the item. When doing so, and when commenting on non-agenda items, we ask that the public kindly be recognized by the Chair before speaking, and to please keep their remarks brief. If several persons wish to address the Commission on the same item, or if any person's comments are excessive, the Chair may limit any person's input to 3 minutes. Written statements may be submitted in lieu of or addition to supplement oral statements made during a public hearing.

Accessibility

The telephonic/video meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the Commission's public meetings. If particular accommodations for the disabled are needed or a reasonable modification of the teleconference procedures are necessary (i.e., disability-related aids or other services), please contact the Office at (530) 749-5467 at least 24 hours in advance of the meeting. An interpreter for the hearing-impaired may be made available upon request to the Clerk 72 hours before a meeting.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Yuba LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 et seq. Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the LAFCO office, as indicated below.

Contact LAFCO Staff: LAFCO staff may be contacted at 530-749-5467 or by mail at Yuba LAFCO c/o Paige Hensley, Executive Officer, 417 4th Street, Marysville, CA 95901 or by email at phensley@yuba.gov

YUBA LOCAL AGENCY FORMATION COMMISSION

Paige Hensley, Executive Officer
David Ruderman, LAFCo Counsel
417 4th Street
Marysville, CA 95901

Phone: (530)749-5467
Website: www.yubalafco.org



Agenda Item 4A

ACTION MINUTES YUBA LOCAL AGENCY FORMATION COMMISSION SPECIAL MEETING May 13, 2026

1. CALL TO ORDER:

At 6:00 p.m. the Yuba County Local Agency Formation Commission (LAFCO) was called to order by the Chair Hudson, with Commissioners House, Teter, Vasquez, and Public Member Alternate, Pinney present. Commissioner Atwal and County Alternate Messick were absent. City Alternate is vacant. Also present were Executive Officer, Paige Hensley and LAFCo Counsel Makenzie Anderson.

2. PLEDGE OF ALLEGIANCE:

Commissioner Hudson led the commission in the Pledge of Allegiance.

3. Consent Agenda:

- A. Approved meeting minutes from the April 1st, 2026 meeting.
- B. Approved and authorized Executive Officer to sign Second Amendment to the Agreement For Legal Services with Colantuono, Highsmith & Whatley, PC, reflecting a \$25 per hour rate increase, which was approved by the Commission at the April 1st, 2026 LAFCO meeting.

Action: Upon motion by Commissioner Vasquez and seconded by Commissioner House, the Commission voted to approve the consent agenda with the following 5 to 0 vote: **AYES:** House, Hudson, Teter, Vasquez and Pinney; **NOES:** None; **ABSTAIN:** None; **ABSENT:** Commissioner Atwal

4. PUBLIC COMMENT:

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 3 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matter brought up under public comments for appropriate action at a future meeting.

5. **Public Hearing:**

A. Review and Adopt Final Budget for 2026/2027 fiscal year:

Staff Report: Executive Officer, Paige Hensley, presented a summary of the final budget report.

Public Hearing was opened.

There being no public comment the public hearing was closed.

Action: Upon motion by Commissioner House and seconded by Commissioner Vasquez, the Commission voted to approve the LAFCO final budget for the 2026/2027 FY following a 5 to 0 vote:
AYES: House, Hudson, Teter, Pinney and Vasquez; **NOES:** None; **ABSTAIN:** None; **ABSENT:** Atwal

6. **Executive Officer, Commissioners and Counsel Reports:**

A. Update on MOU with Yuba County for office space:

Executive Officer explained the MOU terms are being negotiated hopes to have it ready for approval at the next LAFCO meeting.

B. Status update on Fire SOIs and MSRs kickoff with RSG Solutions:

Executive Officer informed the Commission that the Executive Officer and the Chair are coordinating with RSG to schedule an upcoming kick off meeting for the Fire MSRs and SOI updated.

Public Comment:

Charles Sharp of Oregon House, stated some concerns regarding the lack of response time record keeping, lack of public interaction by the district in sharing their expertise in fire mitigation efforts in Dobbins Oregon House and expressed his wish to see more cooperation between the district and community members.

Commissioner Hudson acknowledged the Fire MSRs are overdue and explained it is important to get those completed.

C. Summary of Calafco Workshop in Pismo Beach:

The Executive Officer briefed the Commission on the recent CALAFCO Staff Workshop and noted an interesting presentation and discussion on the use of AI in the LAFCO industry. Paige Hensley stated she will present a summarized version of the workshop AI presentation and have a discussion about Yuba LAFCO adopting AI policies in the near future.

D. CALAFCO Annual Conference Reminder:

Executive Officer, Paige Hensley encouraged the commission to make a final determination by the next meeting if they wish to attend the upcoming annual CALAFCO Conference coming up Oct. 21st thru Oct. 23rd, 2026, in Sacramento

7. **Adjourn to the next regular meeting on July 1st, 2026, at 6:00 pm**

There being no further business, the meeting was adjourned at 6.53 p.m. to the next meeting on July 1, 2026, at 6:00 p.m. in the Board of Supervisors Chamber, at 915 8th Street, Marysville, CA 95901.

Approved,

Brad Hudson, Chair

ATTEST: PAIGE HENSLEY
EXECUTIVE OFFICER

By: Paige Hensley, Executive Officer

**MEMORANDUM OF UNDERSTANDING
BETWEEN
YUBA COUNTY ADMINISTRATIVE SERVICES
AND
YUBA LOCAL AGENCY FORMATION COMMISSION**

This Memorandum of Understanding (hereafter "MOU") is effective as of TBD, 2026, by and between Yuba County Administrative Services and Yuba Local Agency Formation Commission to outline the responsibilities and actions required by both parties.

1. RECITALS

WHEREAS, the County of Yuba (hereafter "COUNTY") is a political subdivision of the State of California and is overseen by the Yuba County Board of Supervisors; and

WHEREAS, Yuba Local Agency Formation Commission (hereafter "Yuba LAFCO") is an independent local governmental agency established pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, codified at California Government Code § 56000 et seq., and is responsible for overseeing the orderly formation, development, and boundary changes of local governmental agencies within Yuba County; and

WHEREAS, Yuba LAFCO requires office space from which to conduct its administrative operations and carry out its statutory responsibilities; and

WHEREAS, the COUNTY owns and operates the Yuba County Government Center and has agreed to make designated office space available for Yuba LAFCO's use under the terms and conditions set forth in this MOU.

NOW, THEREFORE, Yuba LAFCO and the COUNTY hereto mutually agree as follows:

2. TERM

The term of this MOU shall commence on TBD, 2026, and shall remain in effect for five (5) years, unless terminated earlier in accordance with the provisions of this MOU. The parties may mutually agree to extend the term through written amendment.

3. DESIGNATED REPRESENTATIVES

The Director of Yuba County Administrative Services is the authorized representative for COUNTY. The Executive Officer of Yuba LAFCO is the authorized representative for Yuba LAFCO. Changes in designated representatives shall occur only by advance written notice to the other party.

4. SCOPE OF SERVICES AND DUTIES

4.1 Description and Use of Premises COUNTY agrees to provide office space within the Yuba County Government Center located at 915 8th Street, Marysville, California ("Facility"), for the use of Yuba LAFCO. The premises shall consist of a private office, file storage area, and access to surrounding common areas totaling approximately 233.58 square feet ("Premises"). The Premises are depicted in the map attached in Exhibit A - Government Center Map. Yuba LAFCO shall use the Premises solely for the conduct of its government administrative operations. In addition to the foregoing, County agrees to provide space in the Board of Supervisors' chambers for regular and special meetings of the Yuba LAFCO at the Facility.

4.2 Maintenance and Custodial Services COUNTY shall provide basic custodial services and routine building maintenance for the Premises at the same level provided to other offices within the Yuba County Government Center. Any special maintenance or cleaning requests by Yuba LAFCO beyond standard service levels may be billed to Yuba LAFCO in accordance with the rates established in the County's Master Fee Ordinance.

4.3 Information Technology and Administrative Services Information technology services, including service requests, support, and procurement services (including but not limited to advising Yuba LAFCO regarding technical equipment, hardware, and software needs; installing and maintaining equipment, hardware, and software necessary to use and remain compatible with COUNTY's network and enterprise systems; and procuring and maintaining a laptop in good working condition for Yuba LAFCO operations) shall be billed directly to Yuba LAFCO by the County's Information Technology Department in accordance with the County's Master Fee Ordinance. Geographic Information System (GIS) mapping services performed by County's Community Development Department on behalf of Yuba LAFCO shall be billed directly to Yuba LAFCO. Other discretionary expenses, including postage and copier usage, may be billed to Yuba LAFCO at actual cost.

5. FISCAL PROVISIONS

5.1 Base Rent Yuba LAFCO shall reimburse the COUNTY for use of the Premises in accordance with the following schedule:

5.1.1 Nine hundred sixty-two dollars and no cents (\$962.00) per month Base Rent starting June 15, 2026 through December 31, 2027.

5.2 Rent Adjustments Beginning January 1, 2028, and each January thereafter during the term of this MOU, the Base Rent may be negotiated based on the Consumer Price Index (CPI) for All Urban Consumers in the West region, not to exceed 3%. COUNTY shall complete inflation adjustment calculations and submit them to Yuba LAFCO no later than December 1 of each year for the increase to be effective on January 1 of the following year. If the CPI reflects a negative adjustment, the Base Rent shall remain unchanged for that year. If the CPI is discontinued, a comparable economic index may be used upon written agreement of the Parties. "Base Rent" shall include all costs for use of the Premises not otherwise specified in this Agreement, including but not limited to building use, building maintenance, custodial services, insurance costs not covered by Section 7.2, general overhead, internet network connectivity, and utilities (excluding only those costs for

utilities, goods, and services specified in Sections 4.2 and 4.3 which are subject to separate billing).

6. RESPONSIBILITIES

6.1. COUNTY shall:

6.1.1. Provide routine building maintenance services consistent with the level of service provided to other occupants of the facility.

6.1.2. Provide standard custodial services for the Premises in accordance with COUNTY facility service schedules.

6.1.3. Provide utilities necessary for the operation of the Premises, including electricity, water, and heating and cooling services, at no additional cost to Yuba LAFCO.

6.1.4. Provide reasonable access to the Facility during standard COUNTY business hours as well as access to the Premises outside of standard COUNTY business hours. COUNTY will furnish Yuba LAFCO with a key for the external door connected to the Premises to facilitate such access .

6.1.5. Coordinate building-related repairs or maintenance affecting the Premises.

6.2. Yuba LAFCO shall:

6.2.1. Use the Premises solely for official governmental administrative purposes related to Yuba LAFCO operations.

6.2.2. Pay Base Rent and any other applicable charges set forth in this MOU.

6.2.3. Maintain the Premises in a clean and orderly condition and use the space in a manner that does not interfere with COUNTY operations or other occupants of the facility.

6.2.4. Be responsible for office furniture, equipment, supplies, and any specialized equipment required for Yuba LAFCO operations unless otherwise agreed by the parties.

6.2.5. Reimburse the COUNTY for discretionary services requested by Yuba LAFCO, including information technology services, additional maintenance, or other services not included in Base Rent.

6.2.6. Comply with all applicable COUNTY facility policies and procedures while occupying the Premises.

7. GENERAL PROVISIONS

7.1 Indemnification Both parties shall indemnify and defend each other and its respective officers, agents, and employees against and hold them harmless from any and all loss, damage, and liability for damages, including attorneys' fees and other costs of defense incurred, whether for damage to or loss of property, or injury to or death of person, including properties of the

other and injury to or death of a party's officers, agents, and employees, which shall in any way arise out of or be connected with either parties' negligence, recklessness or willful misconduct or its failure to comply with any of its obligations contained in this MOU, unless such damage, loss, injury or death shall be caused by the sole active negligence or willful misconduct of the other party.

7.2 Insurance Yuba LAFCO at its own cost and expense shall procure and maintain for the duration of the contract pooled self-insurance against claims for injuries to or death of any persons or damages to property which may arise from or in connection with Yuba LAFCO's use of the Premises and the results of any work by YUBA LAFCO, its agents, representatives, employees, or subcontractors. Insurance requirements are identified in Exhibit B of this Agreement.

7.3 Termination This MOU may be terminated by either party, with or without cause, upon ninety (90) days written notice to the other party.

7.4 Default If either party fails to perform its obligations under this MOU and such failure continues after written notice and a reasonable opportunity to cure such noticed default, the non-defaulting party may pursue any remedies available under applicable law and/or terminate this MOU.

7.5 Fire or Casualty Damage In the event the Premises is damaged by fire or other casualty such that they cannot reasonably be occupied for a period exceeding ninety (90) days, either party may terminate this MOU upon written notice. If repairs can be completed within ninety (90) days, COUNTY shall undertake reasonable efforts to restore the Premises.

7.6 Amendment This MOU may be amended only by the written mutual consent of both parties.

7.7 Entire Agreement; Prior Agreements This MOU constitutes the full and entire agreement between the parties with respect to the matters covered herein. All prior and contemporaneous agreements, understandings, negotiations, writings and other communications between the parties are hereby superseded and are no longer of any force and effect, except to the extent that the terms of such communications are expressly addressed in this MOU.

8. NOTICES

Any notice required or permitted to be given under this MOU shall be in writing and shall be by mail or personal service upon the other party. Notices shall be addressed as follows:

<p><u>If to COUNTY:</u> Administrative Services Attn: Perminder Bains, Purchasing Agent 915 8th St, Suite 119 Marysville, CA 95901</p>	<p><u>With a copy to:</u> County Counsel County of Yuba 915 8th Street, Suite 111 Marysville, CA 95901</p>
<p><u>If to:</u> Yuba LAFCO Yuba Local Agency Formation Commission Attn: Paige Hensley, Executive Officer 915 8th St, Suite 134 Marysville, CA 95901</p>	<p><u>With a copy to:</u> David J. Ruderman, esq. General Counsel Colantuono, Highsmith, & Whatley PC 420 Sierra College Drive, Suite 140 Grass Valley, CA 95945</p>

Attachments:

A - Government Center Map

B - LAFCO Insurance Requirements

YUBA LOCAL AGENCY FORMATION COMMISSION
(LAFCO)

COUNTY OF YUBA

SIGNATURE

Paige Hensley

FULL NAME

DATE SIGNED

Executive Officer

TITLE

APPROVED AS TO FORM

SIGNATURE

for Janet E. Bender,

FULL NAME

DATE SIGNED

Yuba County Counsel

TITLE

ATTEST: MARY PASILLAS CLERK OF THE BOARD OF
SUPERVISORS

SIGNATURE

Mary Pasillas

FULL NAME

DATE SIGNED

Clerk of the Board of Supervisors

TITLE

SIGNATURE

Seth Fuhrer

FULL NAME

DATE SIGNED

Chair, Board of Supervisors

TITLE

INSURANCE PROVISIONS APPROVED

SIGNATURE

Tiffany Manuel

FULL NAME

DATE SIGNED

Risk Manager

TITLE

Exhibits List

A - Government Center Map

B - LAFCO Insurance Requirements

DRAFT

Exhibit A
Government Center Map

DRAFT

YUBA COUNTY GOVERNMENT CENTER MAP

Yuba LAFCO office space

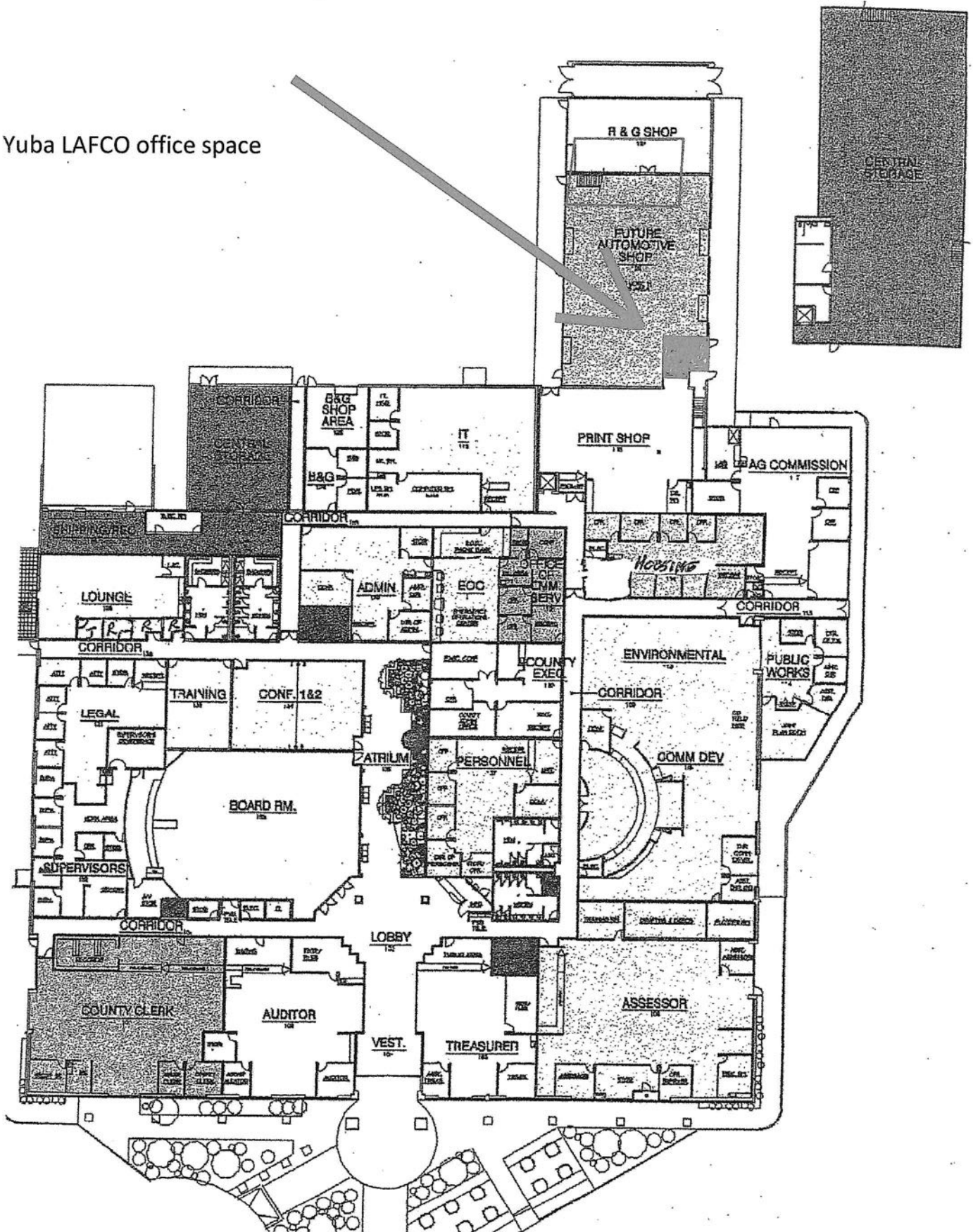


Exhibit B
LAFCO Insurance Requirements

DRAFT

COUNTY OF YUBA

YUBA LOCAL AGENCY FORMATION COMMISSION (YUBA LAFCO)

EXHIBIT B - INSURANCE PROVISIONS

B. INSURANCE. YUBA LAFCO shall procure and maintain for the duration of the contract insurance against claims for injuries to or death of any persons or damages to property which may arise from or in connection with YUBA LAFCO's use of the premises and the results of any work by YUBA LAFCO, its agents, representatives, employees, or subcontractors.

B.1. MINIMUM SCOPE AND LIMIT OF INSURANCE. Coverage shall be at least as broad as:

B.1.1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis for bodily injury and property damage, including products-completed operations, personal injury and advertising injury, with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 05 09 or 25 04 05 09) or the general aggregate limit shall be twice the required occurrence limit.

B.1.2. Automobile Liability Insurance Services Office Form Number CA 00 01 covering, Code 1 (any auto), or if YUBA LAFCO has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

B.1.3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

If YUBA LAFCO maintains broader and/or higher limits than the minimums shown above, COUNTY requires and shall be entitled to coverage for the broader and/or higher limits maintained by YUBA LAFCO.

B.2 OTHER INSURANCE PROVISIONS. The insurance policies are to contain, or be endorsed to contain, the following provisions:

B.2.1. ADDITIONAL INSURED STATUS. The County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of YUBA LAFCO including materials, parts, or equipment furnished in connection with such work or operations. General liability

coverage can be provided in the form of an endorsement to YUBA LAFCO's insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 **and** CG 20 37 forms if later revisions used).

B.2.2. PRIMARY COVERAGE. For any claims related to this contract, **YUBA LAFCO's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13** as respects COUNTY, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by COUNTY, its officers, officials, employees, or volunteers shall be excess of YUBA LAFCO's insurance and shall not contribute with it. This also applies to any Excess or Umbrella liability policies.

B.2.3. UMBRELLA OR EXCESS POLICY. YUBA LAFCO may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance.

B.2.4. NOTICE OF CANCELLATION. Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to the COUNTY.**

B.3. WAIVER OF SUBROGATION. YUBA LAFCO hereby grants to COUNTY a waiver of any right to subrogation which any insurer of said YUBA LAFCO may acquire against COUNTY by virtue of the payment of any loss under such insurance. YUBA LAFCO agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not COUNTY has received a waiver of subrogation endorsement from the insurer.

B.4. SELF-INSURED RETENTIONS. Self-insured retentions must be declared to and approved by COUNTY. COUNTY may require YUBA LAFCO to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the COUNTY.

B.5. ACCEPTABILITY OF INSURERS. Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the COUNTY.

B.6. CLAIMS MADE POLICIES. If any of the required policies provide coverage on a claims-made basis:

B.6.1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.

B.6.2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

B.6.3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, YUBA LAFCO must purchase “extended reporting” coverage for a minimum of five (5) years after completion of contract work.

B.7. VERIFICATION OF COVERAGE. YUBA LAFCO shall furnish COUNTY with original certificates and amendatory endorsements, or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements and copies of Declarations & Endorsements pages are to be received and approved by COUNTY before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive YUBA LAFCO’s obligation to provide them. COUNTY reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

B.8. SUBCONTRACTORS. YUBA LAFCO shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein.

B.9. SPECIAL RISKS OR CIRCUMSTANCES. COUNTY reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



PROPOSAL - A

Prepared For

Yuba LAFCO
915 8th Street, Suite 130
Marysville, Ca. 95901

May 14, 2026

Re-Lease Option:

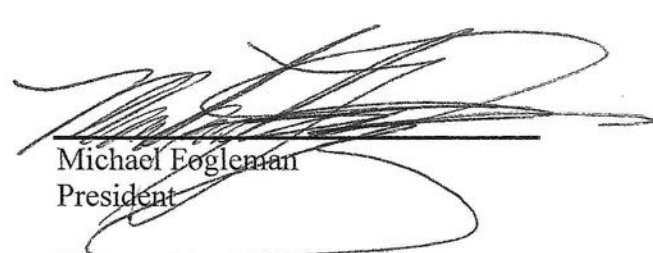
- 1 ea. Kyocera TASKalfa 3554ci Color MFP \$86.00 per month, plus tax
 - 60 Month Re-Lease
 - 0 down, FMV Lease

Purchase Option:

- 1 ea. Kyocera TASKalfa 3554ci Color MFP \$4,595.00 plus tax

Features:

- 35 pages per minute b/w & color
- 4800 x 1200 dpi
- 36 GB RAM & 320 GB HDD
- data & device security protocols
- dual scan document feeder (200 ipm / 320 Sheet capacity)
- 500 sheet internal finisher
- automatic duplexing
- network print interface
- network scan interface
- scan in PDF, JPEG, TIFF & XPS file formats
- scan to folder, desktop, email, USB, Cloud & Mobile Devices
- dual 1,500 sheet paper deck
- dual 500 sheet paper trays
- 150 sheet bypass tray
- power filter device
- includes installation, setup, training and IT services for up to for printing, scanning, & faxing



Michael Fogleman
President

Proposal Accepted:

By _____

Title _____

Date _____



Agenda Item 7C

702 Nord Avenue • P.O. Box 3870 • Chico, CA 95927

PROPOSAL - B

Prepared For

Yuba LAFCO
915 8th Street, Suite 130
Marysville, Ca. 95901

May 21, 2026

Lease Option:

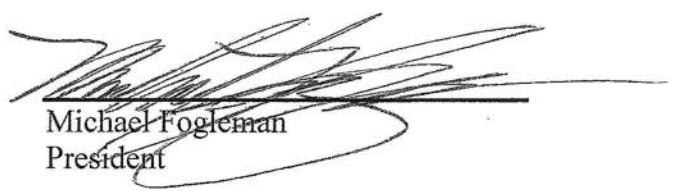
1 ea. Kyocera TASKalfa MZ3501ci Color MFP \$135.00 per month, plus tax
• 60 Month Re-Lease
• 0 down, FMV Lease

Purchase Option:

1 ea. Kyocera TASKalfa 3554ci Color MFP \$6,895.00 plus tax

Features:

- 35 pages per minute b/w & color
- 1200 x 1200 dpi
- 4 GB RAM & 256 GB SDD
- data & device security protocols
- dual scan document feeder (274 ipm / 320 Sheet capacity)
- 500 sheet internal finisher
- automatic duplexing
- network & wireless print interface
- network & wireless scan interface
- scan in PDF, JPEG, TIFF & XPS file formats
- scan to folder, desktop, email, USB, Cloud & Mobile Devices
- dual 1,500 sheet paper deck
- dual 500 sheet paper trays
- 150 sheet bypass tray
- power filter device
- includes installation, setup, training and IT services for up to for printing, scanning, & faxing
- includes professional services
- includes lease payoff & trade in of Kyocera TASKalfa 3554ci ID# 5994



Michael Fogleman
President

Proposal Accepted:

By _____

Title _____

Date _____

Maintenance Program:

Billed monthly @ \$.0058 per B/W page
& \$.045 per Color page

Includes all parts, labor and supplies, excluding paper & staples

530 / 893-8711 • 530 / 893-9027 fax • 530 / 893-8714 service

Item 7E



June 3, 2026

RE: Salary Step Increase

Dear Paige Hensley,

Congratulations, due to your anniversary date being July 7th, 2024, you are eligible for a step increase from Step 2 \$70.13 per hour to Step 3 \$73.63 per hour effective July 7th, 2026 (first day of the beginning of the pay period you are eligible) in the Executive Officer salary range.

Sincerely,

Chair of the Board of Directors

cc: Nicole Deme, Interim Human Resource Manager
Jack Winship, Accounting Manager